



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: **C-1**

September 4, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AWARD OF CONSULTANT SERVICES AGREEMENT
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works or his designee to execute the following Consultant Services Agreement for a term of one year with two, 1-year renewal options.

DMJM+Harris, Inc., for as-needed construction support services for a total annual fee not to exceed \$450,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

To award the Consultant Services Agreement and authorize the Director of Public Works or his designee to execute a contract with the recommended consultant to provide as-needed construction-related services in support of various public works construction projects located throughout the County.

Implementation of Strategic Plan Goals

The recommended Consultant Services Agreement will provide for services facilitating the delivery of various public works construction projects. These actions are consistent with the County Strategic Plan Goal of Organizational Effectiveness. The use of "as-needed" consultant services agreements has enabled Public Works to better manage fluctuations in workload, thereby providing responsive service to our clients.

FISCAL IMPACT/FINANCING

This Consultant Services Agreement has a maximum annual cost of \$450,000. The Agreement will be funded by various funds for public works construction under the purview of Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Consultant Services Agreement, previously approved as to form by County Counsel, will be used for the recommended contract. The Agreement will be for a term of one year with two, 1-year renewable options. The Agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As required by your Board, language has been incorporated into the Supplemental Agreement stating that the Consultant notify its employees of Board Policy 5.135 (Safely Surrendered Baby Law) and that the Consultant shall notify its employees and shall require each subconsultant to notify its employees that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, DMJM+Harris, Inc., is willing to consider Greater Avenues for Independence Program participants for future employment.

DMJM+Harris, Inc., is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for consultant services agreements for construction inspection services.

CONTRACTING PROCESS

On June 10, 2003, Public Works issued the Request for Proposals to 98 firms. Twenty-one firms responded to the request. An Evaluation Committee consisting of Public Works' civil engineering staff evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, Public Works is recommending DMJM+Harris, Inc., as the best qualified firm to perform construction support services.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.020) does not apply to the recommended contract, as this contract is for non-Proposition A services.

As requested by your Board on February 3, 1998, and to further increase awareness of contracting opportunities with Public Works, a Request for Qualifications for these services was listed on the County website for upcoming bids.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action, to enter into a consultant services agreement with DMJM+Harris, Inc., will allow Public Works to be responsive to increases in our workload and to provide quality control for our projects. Without these "as-needed" construction support services to supplement our technical staff, we can anticipate less stringent compliance with the plans and specifications, which would result in higher operation and maintenance costs during the life of the constructed facilities.

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CONCLUSION

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

HC:tn

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cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN Program)